

Dear Patient,

We hope you have been safe and healthy during this challenging time. We are excited to announce we will be reopening our office in phases starting May 11, 2020. Personalized Prevention; Your Family & Heart care and Seyal Cardiology will reopen by following the "Back on Track Indiana" guidelines protocols to keep both you and our staff safe!

Please note that you will **NOT** be required to come to office for an in-person appointment and may continue via telemedicine (phone, video, Facetime, Messenger) if you prefer. The office will re-open to full capacity beginning July 4th

Please refer to the following for in-person appointments:

Personalized Prevention; Your Family & Heartcare:

Ashley Hettinger: Mondays only beginning May 11th

Rhonda Hettinger: Fridays only beginning May 15th

Seyal Cardiology:

Tuesdays, Wednesdays & Thursdays beginning May 12th

When can I get my labs done?

- Beginning Monday May 11th, for patients less than 65 years old
- Beginning Monday May 25th, for patients greater than 65 years old

We will start Echocardiograms in the office beginning Wednesday May 13th. Our staff will be in contact to reschedule all Echo's that were cancelled for March and April.

The complete list of processes and procedures is below. We please ask you **review** and **follow** these guidelines at your next scheduled appointment:

- If you are showing any signs of the COVID-19 virus OR if you believe you have been in contact with anyone that may have been exposed, we respectfully ask that you reschedule your appointment until you can verify that you do not have the virus or at least 14 days have passed from the possible exposure.
- We will be checking temperatures at the door prior to entering the building
- In keeping with the CDC guidelines, we ask that you come to your appointment alone. Minors or others who need assistance may bring one additional individual.
- We request you stay in your vehicle upon arrival. Notify the office of your arrival at 812-725-1550 ext. 0 at your scheduled appointment time. A staff member will call you when it is your turn to enter the office building.
- For the protection of everyone, we ask that each patient bring their own mask to wear that covers your nose and mouth for the duration of the visit. If you do not have a mask, then a scarf or bandanna will suffice.
- Continue social distancing at least **SIX** feet apart when appropriate

- If you are a NEW patient for your first visit, we ask that you please bring all completed NEW PATIENT FORMS with you upon arrival.
- Please complete ALL paperwork prior to entering the building.

As leaders in healthcare, we value the safety of our patients and staff. Personalized Prevention; Your Family & Heartcare and Seyal Cardiology have implemented precautions with adherence to the "Back on Track Indiana" recommended guidelines to ensure safety for all.

- We will limit the number of patients and/or guardians to adhere to the CDC social distancing guideline.
- We will also perform a thorough cleaning of each room after every exam, lab, or Echo.
- Our staff and providers will be wearing protective masks and gloves to ensure your safety.
- All of our staff will be washing their hands after every patient encounter and will be providing hand sanitizer to patients as needed.

We look forward to serving all of our patients in the future. Stay well!

Sincerely,

Rhonda Hettinger DNP, NP-C, CLS
Ashley Hettinger MSN, FNP-C
Dr. Seyal MD, FACP, FACC